

Title

The club shall be called Sutton Runners, hereafter to be referred to as “the Club” and shall be affiliated to the UK Athletics, English Athletics and Surrey Athletics.

Aims & Objects

- To encourage the practice and development of Cross Country Running, Road Running and Relay Running. The club will provide coaching to members and organise competitions.
- In association with links forged with Sutton & District AC, members may participate in track events for Sutton and District and in turn their members can take part in Sutton Runners events.
- The Club is a non-profit making organisation and any profits are to be re-invested and used to improve the clubs facilities and support nominated charities.

Club Colours

The colours of the Club shall be yellow and black. As per the rules of affiliation, Club kit shall be worn when members participate in any event on behalf of the Club. To be eligible for club records and any club competitions, members must have entered an event as a club member and are encouraged to wear club kit at all events.

Membership

- Membership of the club shall be open to any person completing a membership application form that has subsequently been ratified by the committee and by paying the relevant subscription/joining fee as determined by the Annual General Meeting (AGM) of the Club Members.
- The Membership year shall run from 1st July to 30th June. This shall also be the financial year.

There shall be three classes of Membership available, as follows:

1. Full Membership
 2. Honorary Life Member
 3. Associate Member
- Second claim members cannot vote for or become a member of the Committee.
 - Second claim members do not qualify for Club London Marathon places.
 - Honorary Life Member (HLM) can only be voted on by the Club Members at an AGM or Extraordinary General Meeting (EGM) where a majority vote is cast. The Club reserves the right to revoke the HLMship.

All members shall be subject to the regulations of the Constitution and by joining the Club, will be deemed to accept these regulations and codes of practice that the Club has adopted.

- Each member must be responsible for their own safety and have regard for the safety of others
- Each member must behave in a fair, inclusive and tolerant manner
- The Committee reserve the right to exclude any member not adhering to the above, with immediate effect
- Only fully paid up members, at the time of the Club Championship, are eligible to win Trophies and Awards.

Fees shall be paid annually. No refund of subscription shall be made for any reason whatsoever.

Officers

The officers of the club shall be:

- Chairperson
- Secretary
- Treasurer
- And other elected members.

Officers shall be elected at the AGM of the Club, from, and by, the Full Members of the Club.

All Officers are elected for a period of one year, but may be re-elected to the same office or another office the following year.

A Committee member ceases to be such if he or she:

- Ceases to be a member of the Club.
- Fails to turn up for three consecutive committee meetings without explanation or good reason.

General Committee

The affairs of the Club shall be controlled by a General Committee comprising of The Officers of the Club and other Members elected from, and by, the Full Members of the Club. The General Committee shall meet at agreed intervals and not less than six times per year.

The quorum required for business at General Committee Meetings shall be 50% of the current elected committee.

The duties of the General Committee shall be:

- To control the affairs of the Club on behalf of the Members
- To keep accurate accounts of the finances of the Club, through the Treasurer. These accounts should be available for reasonable inspection by Members and should be audited before every AGM. This will include a separate profit and loss statement for the Annual 10k.
- The Club shall maintain a bank account. The latest bank statement shall be presented to the committee at each and every committee meeting. The following Officers shall be authorised to sign Club cheques: two from the Chairperson, Treasurer and Secretary.
- To appoint sub-committees and advisors to the Committee as necessary to fulfil its business.
- To make decisions on the basis of a simple majority vote. In the case of equal votes, the Chairperson shall be entitled to an additional casting vote.

The Club committee may refuse membership, or remove it, only for good cause such as conduct or character likely to bring the Club or sport into disrepute. Appeal against refusal or removal may be made to the Committee.

General Meetings

A quorum for a General Meeting shall be 20% of total membership and five members of the Officers of the Club, including two from the Chairperson, Secretary and Treasurer.

The AGM of the Club shall be held no later than the end of December each year. Twenty one clear days written notice shall be given to Members of this meeting by circulating a copy by email, on the web-site and a notice on the Club notice board.

Members must advise the Secretary in writing of any business to be moved at the AGM at least 14 days before the meeting takes place.

The business of the AGM shall be to:

- Confirm the minutes of the previous AGM and any EGM held since the last AGM.
- Receive the annual report of the Committee from the Secretary
- Receive the audited accounts for the year from the Treasurer
- Elect an auditor, from suitably skilled members of the Club
- Elect the Officers of the Club
- Review Club subscription rates and ratify any change for the coming year.
- Discuss any other business on the agenda that was received in writing, by the Secretary, from eligible members at least 14 days prior to the AGM.

An EGM may be convened by the General Committee or on receipt by the Secretary, of a request in writing, from not less than 25% of the Full Members of the Club. A minimum of 28 days notice of the meeting shall be given.

Nominations for candidates for election of Officers shall be made in writing to the Secretary at least 14 days in advance of the AGM.

Nominations can only be made by Full Members and must be seconded by another Full Member.

Confirmation of agreement to stand for election, by the nominee, must be received by the secretary in writing at least 14 days in advance of the AGM.

The chair at all General Meetings will be taken by the Chairperson or in their absence by a deputy appointed by Full Members attending the meeting.

All decisions made at a General Meeting shall be by a simple majority of votes from those Full Members attending the meeting. In the event of equal votes, the Chairperson shall be entitled to an additional casting vote.

Each Full Member of the Club shall be entitled to one vote at the General Meetings.

The London Marathon

As an affiliated member of the UK Athletics, each year the Club receives London Marathon places. At the AGM a ballot shall take place to allocate these places, plus two reserves, in case one or more runners are unable to participate.

The criteria for being eligible to enter into the ballot will be decided by the Committee from time to time. The Committee's decision is final.

The Marathon place shall remain the property of the Club and must be returned to the Club if the recipient is unable for what ever reason to take part. If the place is returned due to injury the member will automatically be entered into the following year ballot.

Alterations to the Constitution

Any proposed alterations to the Club Constitution may only be considered at an AGM or EGM, convened with the required written notice of the proposal. Any alterations or amendments must be proposed by a Full Member of the Club and seconded by another Full Member. Any alterations shall be passed if supported by not less than 75% of those Full Members present at the meeting, assuming that a quorum has been achieved.

Dissolution

If at any General Meeting of the Club, a resolution is passed calling for the dissolution of the Club, the Secretary shall immediately convene an EGM of the Club, to be held not less that one calendar month, to discuss and vote on the resolution.

If at that EGM, the resolution is carried by at least 75% of the Full Members present at the meeting, the General Committee shall specify a date to realise the assets of the Club and discharge all debts and liabilities of the Club.

After discharging all debts and liabilities of the Club, the remaining assets shall not be paid or distributed amongst the Full Members of the Club, instead a decision will be made at the EGM, by a majority vote of not less than 75% Full Members present.

Interpretation

The Committee shall be the sole authority for the interpretation of the Constitution. Any disputes or clarification shall be made in writing to the club Secretary.

Signed..... Chairperson

Dated.....

Signed..... Secretary

Dated.....